

Study Leave & Teaching Hours Record

Name	Example Form
Trust	UHP NHS Trust
Grade	F2

<u>Study Days Taken</u>		
Date	Course title	No of days
Mandatory	Regional Teaching	1
	Regional Teaching	1
	Regional Teaching	1
	Regional Teaching	1
	Foundation / Regional Teaching	1
Mandatory	SIM 1	0.5
	SIM 2	0.5
Mandatory	ALS	1
	ALS	1
Encouraged but not mandatory	Taster Day	1
	Taster Day	1
	Taster Day	1
	Taster Day	1
	Taster Day	1
See note below	GP Set Learning Day	1
	GP Set Learning Day	1
	GP Set Learning Day	1
	GP Set Learning Day	1
	GP Set Learning Day	1

Please Note: If you don't have a GP placement then you do not attend these days and will have 17 instead of 12 Study days left to use

	Recorded Amount (Days)	Recorded Amount (hours)
Study Leave	18	60
	Amount Left	Amount Left
Study Hours	12	0

<u>Study/Teaching Hours Completed</u>		
Date	Course title	No of hours
	Regional Teaching	6
	Regional Teaching	6
	Regional Teaching	6
	Regional Teaching	6
	Regional or Foundation Teaching	6
	SIM 1	3
	SIM 2	3
	ALS	6
	ALS	6
	E-Learning *	10
	Other Acceptable & Evidenced Teaching	2

* If you attend more than the min required regional teaching days or other teaching sessions then you may not need to undertake any e-learning to make up the 60hrs

You have a maximum of 30 study days to take in F2 (some of which are pre-allocated) - you do not have to use them all but if you don't use them they do not accrue or roll over.
You have to attend a minimum of 60 hours teaching in F2 - you can attend more but it is a requirement of your ARCP that you have attended at least 60
You can only make up a max 10hrs teaching time with e-learning. If you do more than 10hrs still record it on Horus but anything over 10hrs will not be counted towards your 60hr total
If you do not use your 5 x Taster Days then they lapse and cannot be used for any other form of study leave