

GUIDANCE FOR PRAGUE MEDICAL GRADUATES F2 EQUIVALENT COHORT – Annual Review of Competence Progression (ARCP) 2023 Checklist

REQUIREMENT	NOTES & GUIDANCE
Teaching Log	<p>Attendance at a minimum of 30hrs teaching recorded in the Personal Learning Log with a cap of 12 hrs e-learning.</p> <p>This should be made up of any departmental teaching, any of the Thursday Medical Clinical Grand Round sessions, any e-learning completed, and any study leave related teaching attended.</p>
Clinical Supervisor Meetings	1 x Satisfactory End of Placement Clinical Supervisor report for each post.
Educational Supervisor Reports	1 End of Placement meeting with your educational supervisor for placement 1 and 2 and then a satisfactory End of Year Report at the end of placement 3.
Feedback requirements:	<p>TAB x 1 with satisfactory results. You can request feedback from colleagues/peers who you work with in current and past placements.</p> <p>PSG x 1 with satisfactory results for each rotation.</p> <p>Guidance on what each of the above feedback tools are can be found here: https://supporthorus.hee.nhs.uk/search?q=feedback</p>
Supervised learning events (SLE)	<p>At least 6 Mini-CEX, 6 CBDs and 3 DOPs across the year. Ideally this should be divided equally across each placement.</p> <p>Guidance on what each of the above SLEs are can be found here: https://foundationprogramme.nhs.uk/curriculum/supervised-learning-events/</p>

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PDP	1 x completed Personal Development Plan
Quality Improvement	Evidence of significant personal contribution to a quality improvement project – ideally you would lead/joint lead the project and the project is completed during your F2 year.
Reflections	At least 8 x reflections with at least 1 per placement.
Mandatory Training	Evidence of attendance at 1 x ½ day SIMULATION sessions. Certificates must be uploaded to the 'Mandatory Certificates' section of portfolio Evidence of successfully completing ALS (by way of Certificates) Certificates should be uploaded to the 'Course / Seminar / other learning attended' section of portfolio – this can be found under More Forms/Additional Achievement