Peninsula Foundation School – ARCP checklist for Foundation Doctors

The school checklist has been written in accordance with the UKFPO published checklist. It sets out the criteria that must be reached to get a satisfactory ARCP outcome (1 or 6).

Below are additional expectations of the Peninsula foundation school and aide memoirs for portfolio checks in preparation for ARCP panels.

Curriculum assessment

- **ALS** should be linked to FPC 2 (ILS in F1 if unable to do ALS)
- **PSA** certificate should be linked to FPC 4 (F1s)
- **FPC 9** should have evidence of QI activity F1s (e.g., data collection) and a full QIP F2s (e.g. upload presentation given of QIP)
- **FPC 10** should have evidence of delivering a teaching session during FY1 and FY2 – e.g., DCT or LEADER assessment
- **FPC 11** Evidence of engagement with quality assurance activity (you could upload evidence of the completion of GMC survey or end of post survey or participant in Foundation Quality panel)

Other portfolio evidence

- Teaching log – minimum 30 hours core teaching; minimum 60 hours total (please see the UKFP guidance on what counts as Core and Non-Core)

- **The school does not specify any e-learning that can count towards Core teaching**. Also, whilst there is no national cap on the amount of e-Learning we would expect to see a variety of opportunities utilized for non-Core teaching.

- Evidence of attending simulation sessions – this is a requirement of the core teaching programme in both F1 and F2

- Three summary narratives

- Evidence of regular reflection

- Evidence of contemporaneous portfolio activity demonstrating competence in both physical and mental health across, acute, non-acute and community settings

- **Form R** All Time Out of Training (TOOT) e.g. Compassionate Leave, Parental Leave, Sickness Absence, Jury Service, Industrial Action and any other statutory reason should be recorded on your form R.

- Study Leave record form

Notes:

The following continue to be recommended as good professional practice but are no longer a mandatory requirement in the curriculum for ARCP evidence (HORUS has not yet been fully updated):

- Initial CS and ES meeting records

- PDPs (please remember, a PDP is required for study leave requests)